

Google Project Management Certificate Completer:

Personal Closing Report

Executive Summary:

This course has given me exposure in the key responsibilities of a project manager in the project life cycle starting from the initiation, planning, execution and closing. Learnt the practical implementation of the different phases of the project life cycle through the capstone project. This course will help me in my career setting as project management is a skill desired by many companies. It has also given me clarity in other fields like data analytics and frontend web development as many topics are interrelated like surveying, finding insights, planning, and more.

Key Accomplishments:

* Worked on the practical implementations of the different phases of a project.
* Gained knowledge on what factors to consider when dealing with real life project problems. One of the most interesting topics was evaluating survey data and presenting insights from that evaluation.
* Learned different types of questions to ask in certain scenarios to get the right answers.
* Learned calculating risks, developing concise documentations, and maintaining the overall positivity and participation in retrospective meetings.
* Learned that change is something that happens and we need to be more adaptive to it with the exploration of the agile methodology and frameworks like scrum.
* Learned to synthesis information from different sources and effective communication as a project manager.
* Implemented a capstone project creating project charter, stakeholder analysis, defining tasks and milestones, task durations, quality standard, evaluation process, survey process, closeout report to impact report.
* Learned risk management, procurement management, quality management, ROAM analysis, probability impact matrix, communication management, and more.

Lessons Learned:

* Understood the gap between theoretical and practical experience by implementing the sauce and spoon project
* Learnt the difference in persuasion and influencing, teaching and managing.
* Gained clarity on the major concepts of the phases of the project life cycle as it can be confusing due to enormous information available online.
* I have learned effective way of communicating problems with stakeholders and brainstorming with teammates to find possible solutions.
* Gained enormous exposure in project management and the key responsibilities of a project manager.

Next Steps:

* Apply the google project management certificate to linkdin and make a resume.
* Focus on job roles that requires integration of data analytics, project management and frontend development.
* Revise key definitions in all the courses of the project management certification.

Goals:

1 Month Goals:



6 Month Goals:

1 Year Goals:

5 Year Goals: